

FORSYTH COUNTY
BOARD OF COMMISSIONERS

MEETING DATE: September 23, 2013 AGENDA ITEM NUMBER: 8

SUBJECT: RESOLUTION AWARDING CONTRACT FOR NORTHERN PIEDMONT HAZARD MITIGATION PLANNING SERVICES (EMERGENCY MANAGEMENT DEPARTMENT)

COUNTY MANAGER'S RECOMMENDATION OR COMMENTS: Recommend Approval

SUMMARY OF INFORMATION:

Forsyth County has been designated the lead jurisdiction in the Northern Piedmont Hazard Mitigation Planning Area to manage grant funds to develop and consolidate seven multi-jurisdictional hazard mitigation plans into one regional plan.

A Request For Proposals was issued to provide regional planning services for the Northern Piedmont Hazard Mitigation Planning Area. The intent of this proposal was to qualify and select a firm to develop a Regional Hazard Mitigation Plan for Forsyth, Caswell, Rockingham, Stokes, Surry, Yadkin and Davie Counties and the jurisdictions therein.

The Northern Piedmont Hazard Mitigation Plan must be developed in accordance with the Federal Mitigation Planning Regulations (44CFR201), utilizing North Carolina Emergency Management's (NCEM) and the Federal Emergency Management Agency's (FEMA) criteria for Hazard Mitigation Plans, and must include a completed Local Mitigation Plan Review Crosswalk. Complete funding for the project is available using \$75,000 from the Federal Hazard Mitigation Grant Program DR-4019-005, and \$25,000 from the North Carolina Division of Emergency Management.

Proposals in response to the Request For Proposals were received August 15, 2013 from Atkins North America, Inc. and Holland Consulting Planners, Inc. The proposals were evaluated based upon the demonstrated competence and qualifications of each proposer to provide the type of service required, quality and timeliness of past work for clients, and experience in performing work relevant to that sought on behalf of all jurisdictions to be included in the proposal.

Forsyth County staff has determined that Atkins North America, Inc. offered the best overall proposal and recommends that a contract for the Northern Piedmont Hazard Mitigation Planning services be awarded to Atkins North America, Inc.

It is recommended by the Forsyth County Manager, the Forsyth County Emergency Management Director, and the City/County Purchasing Director that a contract for Northern Piedmont Hazard Mitigation Planning Services be awarded Atkins North America, Inc. in an amount not to exceed \$100,000.

ATTACHMENTS:- YES NO

SIGNATURE: J. Dudley Watts, Jr. /cdh DATE: September 19, 2013
COUNTY MANAGER

**RESOLUTION AWARDING CONTRACT FOR NORTHERN PIEDMONT
HAZARD MITIGATION PLANNING SERVICES
(EMERGENCY MANAGEMENT DEPARTMENT)**

WHEREAS, Forsyth County has been designated the lead jurisdiction in the Northern Piedmont Hazard Mitigation Planning Area to manage grant funds to develop and consolidate seven multi-jurisdictional hazard mitigation plans into one regional plan; and

WHEREAS, after due advertisement, proposals were received by the City/County Purchasing Department at 2:00 PM, Thursday, August 15, 2013, in response to Forsyth County's Request for Proposals to provide regional planning services for the Northern Piedmont Hazard Mitigation Planning Area; and

WHEREAS, proposals were received and evaluated from Atkins North America, Inc., and Holland Consulting Planners, Inc. and Forsyth County staff has determined that Atkins North America, Inc. offered the best overall proposal; and

WHEREAS, it is the recommendation of the Forsyth County Manager, the Forsyth County Emergency Management Director, and the City/County Purchasing Director that a contract for Northern Piedmont Hazard Mitigation Planning Services be awarded to Atkins North America, Inc. in an amount not to exceed \$100,000; and

WHEREAS, the Forsyth County Chief Financial Officer has determined that sufficient funds are available to cover the cost of this contract.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Commissioners of Forsyth County, that a contract for Northern Piedmont Hazard Mitigation Planning Services is hereby awarded to Atkins North America, Inc., in an amount not to exceed \$100,000 and that all other proposals are hereby rejected.

BE IT FURTHER RESOLVED, that the Forsyth County Manager and Clerk to the Board are hereby authorized to execute a contract, on behalf of Forsyth County, and other jurisdictions in the Northern Piedmont Hazard Mitigation Planning Area, with Atkins North America, Inc., consistent with the terms outlined herein, subject to a pre-audit certificate thereon by the Chief Financial Officer, if applicable, and approval as to form and legality by the County Attorney.

Adopted this 23rd day of September 2013.