John A. Dean Director



Karen A. White **Assistant Director**

Human Resources Department

RECEIVED

DEC 1 7 2013

COUNTY MANAGER'S/ COMMISSION OFFICE

MEMORANDUM

TO:

J. Dudley Watts, Jr.

County Manager

FROM:

Karen White (Ku

Human Resources Director (Interim)

DATE:

December 16, 2013

SUBJECT: Human Resources Report for the Month of November 2013

Recapitulation of the attached report reflects the following:

| | Full-Time | <u>Part-Time</u> | <u>Total</u> |
|------------------|-----------|------------------|--------------|
| Number Employed | 22 | 6 | 28 |
| Number Separated | 18 | 5 | 23 |

attachment



Employed During the Month of November 2013

| Department | Name | Position Title | Salary |
|------------------------------------|---------------------|---------------------------------|--------|
| Full-Time | | | |
| Cooperative Extension Service | Shanika Gray | Assistant Extension Agent | 8.92 |
| Cooperative Extension Service | Alison L Duncan | Community Gardening Coordinator | 15.61 |
| Environmental Assistance and Prote | John P Conricode | Environmental Specialist | 17.54 |
| Library | Margaret T Adam | Librarian | 16.45 |
| Library | Christina E Mayhand | Librarian | 16.24 |
| Parks and Recreation | Stephen E Cecil | Park Attendant | 9.01 |
| Public Health | Nicholette L Heim | Nurse Care Manager | 30.29 |
| Public Health | Amber L Draughon | Nurse Care Manager | 24.48 |
| Public Health | Tammy L Moss | Nurse Care Manager | 24.48 |
| Public Health | Norma L White | Pharmacist | 43.84 |
| Sheriff | James W Hildebrand | Office Assistant | 11.92 |
| Sheriff | Charles R Wright | Sheriff's IT Systems Manager | 36.15 |
| Social Services | Iva R Wright | Income Maintenance Caseworker | 13.31 |
| Social Services | Denise L Campbell | Income Maintenance Caseworker | 13.31 |
| Social Services | Amesha L Moxley | Income Maintenance Caseworker | 13.31 |
| Social Services | Tifney L Alston | Income Maintenance Caseworker | 13.65 |
| Social Services | Ellen E Garvin | Office Assistant | 10.60 |
| Social Services | Lauren M Hickman | Office Assistant | 10.60 |
| Social Services | Keshia C Holmes | Office Assistant | 10.60 |
| | | | |



Employed During the Month of November 2013

| Department | Name | Position Title | Salary |
|----------------------|--------------------|-------------------------------|--------|
| Social Services | David W Williams | Office Assistant | 10.60 |
| Social Services | Pamela L McVicker | Sr. Social Worker | 19.32 |
| Social Services | Brenda G Denton | Sr. Social Worker Supervisor | 24.83 |
| Part-Time | | | |
| Parks and Recreation | Malik S Williams | Park Attendant | 9.01 |
| Parks and Recreation | Tonya T Roane | Park Attendant | 9.01 |
| Parks and Recreation | Deborah S Jarrett | Park Attendant | 9.01 |
| Parks and Recreation | Mary S Smith | Park Attendant | 9.57 |
| Parks and Recreation | Carla H Leonard | Park Attendant | 9.01 |
| Social Services | Linda G Stephenson | Income Maintenance Technician | 10.89 |



Separations Processed During the Month of November 2013*

| Department | Name | Position Title | Salary | Service |
|------------------------------|-------------------|-------------------------------|--------|---------|
| II-Time | *** | | | |
| Animal Control | Jessica M Jones | Animal Shelter Attendant | 9.10 | 1.52 |
| Emergency Services | Anita L Knight | EMT | 12.31 | 2.28 |
| General Services | James C Rickards | Property Manager | 30.26 | 19.51 |
| Library | Jacquelyn L Smith | Library Assistant | 15.68 | 16.64 |
| Parks and Recreation | Quentin Caudle | Golf Technician I | 10.01 | 0.18 |
| Public Health | Dawn E Maker | Public Health Educator | 15.24 | 1.48 |
| Public Health | Lori M Jolly | Public Health Nurse I | 24.17 | 7.04 |
| Public Health | Linda C Goggin | Public Health Nurse I | 24.80 | 15.27 |
| Public Health | Amanda H Farmer | Nurse Care Manager | 22.26 | 0.89 |
| Sheriff | Michael G Barber | Lieutenant | 29.08 | 25.16 |
| Sheriff | Karen A Taylor | Department Business Manager | 30.47 | 10.68 |
| Sheriff | Shaneice L Wilder | Detention Officer | 16.28 | 1.28 |
| Sheriff | Torre T Campbell | Detention Officer | 15.32 | 5.09 |
| Sheriff | Myra L Hanes | Deputy Sheriff | 18.50 | 9.83 |
| Sheriff | Lawrence Oxman | Detention Officer | 17.20 | 8.19 |
| Social Services | Sandra W Kinlaw | Income Maintenance Supervisor | 19.09 | 15.17 |
| Social Services | Shelia D Adkins | Income Maintenance Caseworker | 13.31 | 3.13 |
| Tax Administration | Robert G Harrell | Appraiser | 17.10 | 4.53 |
| | | | | |
| rt-Time Parks and Recreation | Johnathan A Moss | Park Attendant | 9.01 | |



Separations Processed During the Month of November 2013*

| Department | Name | Position Title | Salary | Service |
|----------------------|--------------------|------------------------|--------|---------|
| Parks and Recreation | Frank E Clore | Park Attendant | 9.01 | _ |
| Parks and Recreation | Ashleigh R McGriff | Grill Attendant | 8.76 | |
| Sheriff | Charles G Bean | Deputy Sheriff | 14.79 | |
| Youth Services | Mary M Overby | Youth Center Attendant | 12.67 | |

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^{*} Separations may be for a prior month due to a variety of circumstances, eg. an employee not returning from a leave of absence without pay.