



MEMORANDUM

TO: Carla Holt, Clerk to the Board of County Commissioners

FROM: Ronda D. Tatum, Budget & Management Director

DATE: December 19, 2012

SUBJECT: **Technical Correction to Approved Budget Ordinance Amendment, Item #8 from the September 10, 2012 Board Meeting**

At the September 10, 2012 Board of Commissioners meeting, an agenda item was approved appropriating \$251,318 of State Criminal Alien Assistance Program funds into the Sheriff's budget for expenditure.

Upon receipt of an email from the Deputy CFO, it was learned that the revenue, received in FY2011 and FY2012, was in fund balance at 6/30/2012 and should have been appropriated from fund balance and not the SCAPP revenue account.

After discussions between the Manager's Office and the Attorney's Office, it was determined that a technical correction submitted via a report to the Board is an appropriate way to handle this matter.

Therefore, please replace the Budget Ordinance Amendment from the September 10, 2012 meeting with the attached REVISED amendment.

REVISED
FORSYTH COUNTY, NORTH CAROLINA
AMENDMENT TO
2012-2013 BUDGET ORDINANCE
TECHNICAL CORRECTION

FROM: SHERIFF'S OFFICE

MEETING DATE: September 10, 2012

EXPLANATION:

The Sheriff's Office received \$316,129 in State Criminal Alien Assistance Program funds in FY 2011 for the 2010 SCAAP period. To date, the Sheriff's Office has expended \$272,142 leaving a balance of \$43,987. These funds are allocated for the purchase of a handicap accessible van for the Detention Center for the transport of inmates needing special transportation assistance.

In addition, the Sheriff's Office was awarded \$207,331 in State Criminal Alien Assistance Program funds in FY 2012 for the 2011 SCAAP Award period that have not been appropriated into the Sheriff's Office for expenditure. These funds will be used in accordance with the Department of Justice Reauthorization Act of 2005 (Public Law 109-162, Title XI) which included the following requirement regarding the use of SCAAP funds: "Amounts appropriated pursuant to the authorization of appropriations in paragraph (5) that are distributed to a State or political subdivision of a State, including a municipality, may be used only for correctional purposes." The agency is still in the process of defining the use of funds, but anticipates the majority of funds will be used to purchase capital equipment that was requested but not included in the FY 2013 Detention Operations Budget.

The purpose of this budget ordinance amendment is to appropriate the unexpended balance of \$43,987 from the 2010 SCAAP grant period and the \$207,331 from the 2011 SCAAP grant period into the Sheriff's Office budget for FY 2013 for a total of \$251,318.

BE IT ORDAINED BY THE FORSYTH COUNTY BOARD OF COMMISSIONERS THAT THE FY 2012-2013 BUDGET ORDINANCE IS HEREBY AMENDED AS FOLLOWS:

INCREASE:	<u>SECTION 1. REVENUES.</u>	
	GENERAL FUND	
	INTERGOVERNMENTAL	
	FUND BALANCE	<u>\$251,318.00</u>

INCREASE:	<u>SECTION 2 APPROPRIATIONS.</u>	
	GENERAL FUND	
	SHERIFF	<u>\$251,318.00</u>

NATURE OF TRANSACTION:
 Additional Revenue Available
 Transfer within Accounts of Same fund
 Other: Appropriation of Fund Balance

APPROVED BY BOARD OF COUNTY COMMISSIONERS AND ENTERED ON MINUTES DATED _____ AGENDA ITEM NUMBER _____

**FORSYTH COUNTY
BOARD OF COMMISSIONERS**

MEETING DATE: SEPTEMBER 10, 2012 AGENDA ITEM NUMBER: 8

SUBJECT: AMENDMENT TO THE FY 2012-2013 BUDGET ORDINANCE TO APPROPRIATE FUNDS FROM THE 2010 AND 2011 STATE CRIMINAL ALIEN ASSISTANCE PROGRAM (SCAAP) GRANT PERIODS

COUNTY MANAGER'S RECOMMENDATION OR COMMENTS: Recommend Approval

SUMMARY OF INFORMATION:

The Sheriff's Office received \$316,129.00 in State Criminal Alien Assistance Program funds in FY 2011 for the 2010 SCAAP grant period. To-date the Sheriff's Office has expended \$272,142 leaving a balance of \$43,987. These funds are allocated for the purchase of a handicap accessible van for the Detention Center for the transport of inmates needing special transportation assistance.

In addition, the Sheriff's Office was awarded \$207,331 in State Criminal Alien Assistance program funds in FY 2012 for the 2011 SCAAP AWARD period that have not been appropriated into the Sheriff's Office budget for expenditure. These funds will be used in accordance with The Department of Justice Reauthorization Act of 2005 (Public Law 109-162, Title XI) which included the following requirement regarding the use of SCAAP funds: "Amounts appropriated pursuant to the authorization of appropriations in paragraph (5) that are distributed to a State or political subdivision of a State, including a municipality, may be used only for correctional purposes." The agency is still in the process of defining the use of funds, but anticipates the majority of funds will be used to purchase capital equipment that was requested but not included in the FY 2013 Detention Operations budget.

The purpose of this budget ordinance amendment is to appropriate the unexpended balance of \$43,987 from the 2010 SCAAP grant Period and the \$207,331 from the 2011 SCAAP grant period into the Sheriff's Office budget for FY 2013 for a total of \$251,318.

ATTACHMENTS: YES NO

SIGNATURE: *J. Dudley Watts, Jr. /cdh* DATE: September 5, 2012
COUNTY MANAGER

Sent: Tuesday, October 09, 2012 10:28 AM

To: Holt, Carla D

Cc: Martin, Davida W; Goodman, Terri Lynn G; Taylor, Karen A.; Butts, Darrell A; Watts Jr, Dudley; Fulton Jr, Paul L

Subject: Technical Correction for Agenda Item #8 from the September 10, 2012 Board Meeting

Carla:

The Deputy CFO brought to my attention an error on item #8 from the September 10, 2012 meeting. Please substitute the attached page for the SCAAP Board Appropriation from Monday night (9/10/2012) meeting item #8. We had the same issue with a similar agenda item last year and it was simply an oversight again this year.

The Revenue increase should have been to FUND BALANCE rather than INTERGOVERNMENTAL due to the nature of the funds being unspent prior year funds. Since we did a technical correction last year for the same issue, we are comfortable with this being taken care of in this manner rather than going before the Board again.

I have attached a replacement Budget Ordinance Amendment and below the email I received from the Deputy CFO. I'll forward you the email in its entirety because it has the technical correction that was done last year.

If you would include this in the Manager's memo to the Board I would appreciate it.

Thank you.

Ronda

R. D. Tatum | [Budget and Management Director](#)

Forsyth County Government

Budget and Management Department

201 North Chestnut St, Winston-Salem, NC 27101-4120

☎ 336.703-2891 | ☎ 336.748-3725 | ✉ tatumrd@forsyth.cc

Ronda, We have the same issue with this year's appropriation of unspent SCAAP funds. Appropriation needs to be from fund balance not increased revenue (revenue has already been received and is in fund balance at 06/30/2012). You handled by technical correction last year. Please request correction to 09-10-2012 item and send new BA document. Thanks. Terri

Terri L. Goodman, CPA

Deputy Chief Financial Officer

Forsyth County Government Center, 4th Floor

201 N. Chestnut Street

Winston-Salem, NC 27101



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From: Goodman, Terri Lynn G
Sent: Monday, October 08, 2012 11:59 AM
To: Tatum, Ronda D
Subject: FW: SUBSTITUTION SCAAP ITEM FROM 9/26/2011 FOR TECHNICAL CORRECTION
Importance: High

Ronda, We have the same issue with this year's appropriation of unspent SCAAP funds. Appropriation needs to be from fund balance not increased revenue (revenue has already been received and is in fund balance at 06/30/2012). You handled by technical correction last year. Please request correction to 09-10-2012 item and send new BA document. Thanks. Terri

*Terri L. Goodman, CPA
Deputy Chief Financial Officer
Forsyth County Government Center, 4th Floor
201 N. Chestnut Street
Winston-Salem, NC 27101*



Please consider the environment before printing this e-mail.

From: Tatum, Ronda D
Sent: Thursday, September 29, 2011 12:03 PM
To: Holt, Carla D
Cc: Martin, Davida W; Fulton Jr, Paul L; Goodman, Terri Lynn G
Subject: SUBSTITUTION SCAAP ITEM FROM 9/26/2011 FOR TECHNICAL CORRECTION
Importance: High

Carla:

After a conversation with the Deputy CFO and in conjunction with a call from the CFO, who spoke with the County Attorney, please substitute the attached page for the SCAAP Board Appropriation from Monday night (9/26/2011) meeting item #11.

The Revenue increase should have been to FUND BALANCE rather than INTERGOVERNMENTAL due to the nature of it being unspent prior year funds.
All parties are comfortable with this being a technical correction that can be taken care of in this manner rather than going before the Board again.

If you would include this in the Manager's memo to the Board I would appreciate it.

Thank you.

Ronda
R. D. Tatum | **Budget and Management Director**
Forsyth County Government
Budget and Management Department
201 North Chestnut St, Winston-Salem, NC 27101-4120
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